

## **FAQ**

### **Floral Courses Conducting Hour and Day**

Classes time : 10.30 am ~ 6.00 pm  
Classes day : ( 3 times in a week ) on every **Tuesday, Thursday & Saturday.**  
( Closed on Sunday and Public Holiday )  
Dress code : Casual attire.

Students may choose to come Three times in a week, Two OR Once in a week.

Students may choose to come anytime between 10.30 am to 4.30 pm. Not later than 5.00 pm

Student may choose to learn one lesson, two, three or four lessons per class day

All lessons will be taught individually.

No prior floral knowledge required, except for **ADVANCED** Level design courses.

Closed on Sunday and Public holidays.

Lunch time closed from : 1.00pm to 2.00pm

Closed if there is an event of flower competition, floral project and or others matter.

( We will inform students in advance via e-mail or SMS )

### **Duration per lesson**

Approximately 45 mins ~ 60 mins Or more [ depending on individual learning speed, numbers of students attend classes on the class day and the design subject ] We charge per lesson [ one arrangement ] Not hourly charges. Max of 4 ~ 5 lessons per day can be arranged if students need to speed up their course.

Students must clean up their own table after each lesson before proceeding to next lesson or before leaving the class. All fresh flowers & materials will be provided in-class. Students are not allowed to bring back the end-product or remaining materials. A special rate will be offered if students wish to do so. For Dried & Silk flower design courses, all material will be charged separately.

Student must complete their floral courses within **One Year**. *Student may choose to learn one, two, three or four lessons per class day and student may choose to come 3 times in a week , 2 Or once in a week.* Lessons that were not taken will not be compensated and / or settled via refund. Full payment of the course fees must be made before class commence. ( [Terms and Conditions Click On Link Here](#) ). Student are advised to bring along their own **camera** for each lesson. Upon completion of each arrangement, they are advised to take picture of their own arrangement for their future reference.

### **Recording**

For legal reasons, and to respect other students, the use of audio and / or visual recording is not permitted during any floral course.

### **Mode of Payment**

Course fee payments can be made by Cash, Cheque, Credit Card Or Debit Card ( For Credit card, please take note that additional of **3%** will be charged per transaction and **2%** for Debit Card per transaction )

We preferred Payment by Cheque, Wire Transfer Or Cash.

**Payment by cheque** : Please issue cheque payable to **Lee Flower Design Academy Sdn. Bhd.**

**Cash deposit / Wire Transfer** : Maybank Account # : 5122 2232 3796

**Lee Flower Design Academy Sdn. Bhd.**